

THE VOLUNTEER FIRE DEPARTMENT OF PROSPECT, INC



Neighbors helping neighbors, since 1945!

**26 New Haven Road
Prospect, CT 06712**

203-758-5445

www.prospectfire.org

MEMBERSHIP APPLICATION PACKET



The Volunteer Fire Department of Prospect, INC

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A letter from the Chief:

Dear Future Member:

Thank you for your interest in becoming a part of our family at the Volunteer Fire Department of Prospect, INC (PFD). We are always looking for dedicated individuals who have the desire and passion to give back to their community. Since our incorporation on September 11, 1945, the PFD has been committed to the safety and wellbeing of Prospect residents. Membership provides rewarding and exciting experiences while working as a part of our team!

We pride ourselves on delivering the highest quality of service to the residents of Prospect by responding to a variety of Fire and EMS incidents. While we are a volunteer organization and do not have regular shifts to be filled, we are always on call: 24/7/365! We also require our members to attend weekly training on either Monday mornings or Thursday evenings. These weekly training drills help to keep our skills and knowledge at the highest levels in order to provide our best response.

In the pages to follow, you will find specific information regarding the application process and requirements, as well as the application on the last page. We thank you for your interest in our organization and we look forward to receiving your completed application. Please feel free to contact us with any further questions or to make an appointment to visit with us for a station tour and Q&A session during one of our weekly drills (Monday morning or Thursday evening).

Contact us: 203-758-5445

info@prospectfire.org

With gratitude,

Chief Mike Guastaferrri



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Criteria for Membership

All applicants must meet the following criteria in order to be considered for membership:

- Must be at least 18 years of age to apply for Membership
- Must be a US citizen or be eligible to work in the US
- Must live within the Town of Prospect or an adjoining town within 3 miles of the Prospect Town Lines

Most Importantly: You do not need to have experience - We will train you!

Application Process

The following steps occur during the application process:

1. You submit your application, fee, and all relevant documents to the PFD
2. Your completed application with all supporting documents is presented for a vote at the next monthly meeting. (Our meetings are held the second Thursday of each month - Please note that you will not attend this meeting.)
3. Upon an affirmative vote, the Executive Committee will contact you to schedule an interview.
4. At your interview, you will be given instructions on completing a background check, fingerprinting, and physical examination by our occupational health provider.
5. Upon successful completion of the background check, fingerprints, and physical examination, your application will be presented at the next monthly meeting for membership approval. (You will be notified and may attend this meeting. Please note - Your family/friends may attend for the beginning of the meeting where you are sworn in, but must leave promptly following your oath.)
6. Your one-year probationary membership period begins on the day you are sworn in. At that time, you will receive information regarding any requirements for your probationary period. Upon successful completion of the one-year period and any specified requirements, the Executive Committee will present you to the PFD for a vote to regular membership.



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Application Checklist

The following items must be submitted at the time of application:

- The completed application (included in this packet)
- A copy of your driver's license
- A copy of any and all certificates deemed relevant to this organization (Certification from any previous Fire and EMS training completed, state license for EMR/EMT etc.)
- The \$25 application fee: cash or check (Please make checks payable to "The Volunteer Fire Department of Prospect, INC")

Additional Information

The following items should be considered before submitting your application for membership:

- The PFD is strictly a volunteer organization. Our members, firefighters, and EMS personnel do not receive any compensation for their services.
- The members of the PFD are provided weekly training sessions throughout the year (referred to as drill). Drills are held on Mondays from 9:00 AM - 11:00 AM and Thursdays from 7:00 PM - 9:00 PM. A probationary member must attend a minimum of 50% of all drills in a calendar year.
- A probationary member is required to achieve certification from the State of Connecticut as either 1) Firefighter I level or 2) EMR/EMT. These certifications must be obtained within the one-year probationary period. The cost of training is paid for by you, and will be reimbursed to you by the PFD upon successful completion of State proctored examinations. These training courses require a larger time commitment by the probationary member during their first year. Firefighter I takes approximately 160 hours to complete, EMR takes approximately 60 hours to complete, and EMT takes approximately 120 hours to complete. Most classes typically have three meetings per week when in session - two weeknights and one full weekend day.
- PFD members will be asked to assist with non-emergency activities and events throughout the year. This may include, but is not limited to: fire prevention activities, department social events, fundraising, community awareness events, and other various events where the PFD will be represented. Many of these events will include your family, friends, and the fire department family.



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One Last Thing...

The following items are for your consideration:

- A tax abatement is offered to members in good standing that will begin after two complete years of service.
 - Members must live within the Town of Prospect to receive this benefit
 - 2-5 years of service = \$750.00
 - 5+ years of service = \$1500.00
 - After 20 years of service, you can be eligible for the tax abatement for life, as long as you own property within the Town of Prospect.
- We utilize an expense reimbursement program.
 - All members must be considered to be “in good standing” to receive this benefit
 - Probationary membership = \$4/call
 - Regular membership = \$6/call
- You will be allowed use of the PFD gym and locker rooms.
 - Your spouse/significant other may also use the PFD gym and locker rooms.
 - You must be present with your spouse/significant other
 - Waivers will be required prior to use of the facility and equipment

Are you ready?

Please review the contents of this packet carefully and seriously, and do not hesitate to reach out with any questions you may have! If you find that you have the time, heart, and dedication it takes to be a member of the PFD, fill out the application on the next page and follow the steps! We're ready for you!

Please retain the first five pages for your reference and return the following three pages to the Prospect Fire Department.



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Application for Membership

Applicant Information:

Last Name, First Name, Middle Name:

Street Address:

City State Zip Code:

E-mail address:

Cell Phone:

Date of Birth:

SSN:

Driver's License Number/State/Class:

Name of Employer:

Company Name:

Company Address:

Position:

Phone Number:

Emergency Contact:

Last Name, First Name:

Relationship:

Phone:

OFFICE/EBOARD USE ONLY:

APPLICATION FEE PAID	(Cash or Check)	<input type="checkbox"/> Cash <input type="checkbox"/> Check
DATE APPLICATION RECEIVED		
DATE READ AT MONTHLY MEETING		
DATE OF INTERVIEW		
DATE OF PHYSICAL	(PASS/FAIL)	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
GOODHIRE BACKGROUND CHECK		
FINGERPRINTS		
DATE OF PROBATIONARY MEMBERSHIP		
DATE OF FIREFIGHTER I COMPLETION		
DATE OF EMS CERTIFICATION	(EMR/EMT)	<input type="checkbox"/> EMR <input type="checkbox"/> EMT
DATE OF REGULAR MEMBERSHIP		
DATE OF LIFETIME MEMBERSHIP		
DATE OF RESIGNATION/DISMISSAL		<input type="checkbox"/> Resignation <input type="checkbox"/> Dismissal



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Please answer the following questions:

Type of membership desired: Probationary Fire Member Probationary EMS Member Both

Have you ever had any firefighting or other emergency training? Yes No

If yes, give details below.

Availability: Days Nights Both

List any motor vehicle violations:

Previous Firefighting/EMS Training:

Other relevant training and/or experience:

References:

First, Last Name:

Address:

Phone Number:

First, Last Name:

Address:

Phone Number:

Referring Prospect Fire Member (if applicable):

I declare the foregoing to be a truthful and complete statement of the facts. I understand any false information may be cause for rejection or dismissal of this application. I further agree to conform to all by-laws, rules, and regulations of the Volunteer Fire Department of Prospect if I am accepted for membership. I hereby agree to submit to a background check and to a physical examination by the fire department's selected physician.

Applicants signature:

Date: